

Высшее профессиональное образование

БАКАЛАВРИАТ

О. А. БЕРЕЗИНА, Е. М. ШПИЛЮК

**АНГЛИЙСКИЙ ЯЗЫК
ДЛЯ СТУДЕНТОВ
УНИВЕРСИТЕТОВ**

УПРАЖНЕНИЯ ПО ГРАММАТИКЕ

**ENGLISH
FOR UNIVERSITY STUDENTS
GRAMMAR EXERCISES**

*Учебное пособие
для студентов учреждений
высшего профессионального образования*

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Пособие содержит упражнения по темам, изучаемым в курсе грамматики на первом году обучения в гуманитарном вузе. В каждом разделе представлены как традиционные, так и коммуникативные задания, нацеленные на ситуативное употребление грамматических структур.

Для студентов учреждений высшего профессионального образования.

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FOREWORD

ПРЕДИСЛОВИЕ

Пособие «English for University Students. Grammar Exercises» представляет собой сборник упражнений по темам, изучаемым в курсе грамматики на первом году обучения. В каждом разделе имеются как традиционные упражнения, так и коммуникативные задания, нацеленные на ситуативное употребление грамматических структур.

Расположение материала не предполагает жесткой последовательности при применении его на практике, что дает преподавателю возможность самому определять порядок изучения тем и время, необходимое для освоения того или иного раздела. Пособие может быть использовано как для аудиторной, так и для самостоятельной работы. Оно содержит упражнения по основным разделам грамматики: артикль, имя существительное, имя прилагательное, наречие, местоимение, глагол (видо-временные формы, страдательный залог, косвенная речь и согласование времен, модальные глаголы, глагол в условных предложениях) и некоторые другие. В задачу авторов входило создать сборник упражнений, направленный на практическое освоение английской грамматики, однако в некоторые разделы вошли и задания аналитического характера, необходимые для лучшего осмысления студентами тех или иных грамматических явлений. Во многих случаях основой для подобных упражнений служили отрывки из произведений современной англоязычной литературы.

Работа над пособием распределялась следующим образом:

О. А. Березина: темы «Артикль», «Имя существительное», «Местоимение, имя прилагательное и наречие», «Модальные глаголы», «Сложные случаи употребления глагола», «Причастие», «Герундий», «Инфинитив», «Повелительное наклонение», «Косвенная речь».

Е. М. Шпилюк: темы «Времена глагола», «Страдательный залог», «Условные предложения», «Сложное дополнение», «Страдательный залог в косвенной речи», «Условные предложения в косвенной речи» и подтема «Повторение косвенной речи».

Авторы выражают искреннюю благодарность всем коллегам, оказавшим неоценимую помощь в процессе работы:

профессору Н. Лонгану (США) и М. Коллинз (Великобритания);
профессору кафедры английского языка РГПУ им. А. И. Герцена,
доктору филологических наук Н. А. Кобриной за ценные рекомендации при создании пособия;

всем сотрудникам факультета, в той или иной мере способствовавшим созданию пособия.

THE ARTICLE

1. Explain the use of the articles. Translate into Russian rendering the meaning of the indefinite article where possible.

1. He did not read newspapers.
2. The man who invented phones should be shot.
3. Education is an admirable thing.
4. The dogs manifested no interest in him.
5. It was impossible for him be a friend.
6. It was impossible for him to be a friend of mine.
7. It stood back from the road.
8. It was a record run.
9. It was beautiful spring weather.
10. It was impossible for us to be friends.
11. It was me who had started the discussion.
12. That isn't the way it had been intended for it to be.
13. She went against the wishes of her family.
14. The entertainment was in progress.
15. It is very boring to look always at the same things.
16. He loved to lie near the fire. (*J. London*)
17. Anybody can make history. (*O. Wilde*)
18. What lies beyond the rose-garden? (*A. Conan Doyle*)
19. This may sound like an exaggerated picture but it is not. (*Th. Dreiser*)
20. Both of them sat silent for a moment, hating Bullin. (*J. D. Salinger*)
21. No one in the yard had changed his position during the past ten minutes. (*E. Caldwell*)
22. But in thinking of his remaining guest, an expression like that of a cat who is going to purr stole over his old face. (*J. Galsworthy*)
23. A famous critic of international repute was impressed by her to enter on a long discussion of her type and American girls in general. (*Th. Dreiser*)
24. The dead don't come back. (*A. Christie*)
25. The third had only been in my service a few months. (*A. Conan Doyle*)
26. There was something in the tone of his voice, a slightest touch of bitterness, perhaps, that excited my curiosity. (*O. Wilde*)

27. The computer has changed the life of the world.
28. A house is expensive in Miami.
29. The dog was domesticated many centuries ago.

2. Insert the indefinite article where necessary.

1. To live in ... villa with ... garden had ... suburban vulgarity that revolted his fastidious taste. (*S. Maugham*)
2. There was ... note of ... distress in her voice. (*S. Maugham*)
3. There were ... great stables. (*J. London*)
4. It was bleak and cold when I got there and ... thin rain was falling. (*S. Maugham*)
5. It is always ... advantage not to receive ... sound of ... commercial education. (*O. Wilde*)
6. It was useless to think about such ... thing now.
7. It was useless to think about such ... things now.
8. It's such ... freezing weather!
9. It is always ... silly thing to give ... advice, but to give ... good advice is absolutely fatal. (*O. Wilde*)
10. It was ... full-length portrait of ... young man in ... late sixteen's century costume, standing by ... table. (*O. Wilde*)
11. It was rather exceptional for ... man to be ... writer and ... critic and ... poet all at once. (*Th. Dreiser*)
12. "I haven't had ... chance," said Richard. (*O. Henry*)
13. She was ... woman of ... very sharp and definite personality. (*A. Christie*)
14. You don't want to appear ... fool, do you?
15. ... hair like this demands care and even treatment.
16. ... money is on the table.
17. I knew him to be ... brave lad.
18. Then there was ... silence.
19. I want to ask you ... question, though I never have asked you ... questions before.
20. This may get you into ... trouble.
21. What ... surprise! I have always dreamt of ... present like this!
22. She was not ... beauty, though she was quite ... pretty girl.

3. Translate into English.

1. Он был одним из моих старых друзей по колледжу.
2. Мне нужно снять комнату в районе недалеко от моей работы.
3. Он относился к ней как к маленькому ребенку, который хочет, чтобы родители купили ему конфет.
4. Я не курю сигары, не могли бы вы дать мне сигарету?
5. Он никогда не выходил из дома без шляпы и трости.
6. В самолете курение запрещено везде.
7. В конференции принимали участие преподаватели и студенты.
8. Недавно я познакомился с одной девушкой — она снималась в кино.

9. Не прошли мы и квартала, как я вспомнил, что мне должен позвонить один мой знакомый.
10. В этом магазине большой выбор курток и пальто.
11. Врага легко ненавидеть.
12. Я хочу найти в этом здании хотя бы одну незапертую дверь.
13. Никогда не дразни незнакомую собаку.
14. В небольшой квартире ноутбук удобнее, чем большой компьютер.
15. Дайте мне почитать какую-нибудь книгу.
16. Возьмите зонтик с собой — неожиданно может пойти дождь.
17. Дни проходили, но не было и признака изменений.
18. Я ожидаю получить от них письмо в течение недели.
19. На столе осталось несколько яблок, кусков хлеба, бутерброды и чипсы.
20. Я купил дом и хочу, чтобы там был сделан ремонт.
21. Дамские туфли обычно имеют высокие каблуки.
22. Перед сном ребенку нужно дать стакан молока с печеньем, почитать сказку и поцеловать.
23. Он любит есть в ресторане, а не дома.
24. Мне больше нравятся слоны, а не мелкие животные.
25. Чуть позже загорелся огонек, и я услышал низкий голос.
26. Студенты должны посещать занятия, а не прогуливать их.
27. По окончании училища они становились механиками или электриками.
28. Где можно починить мобильный телефон?
29. Ты знаешь какое-нибудь место, где можно выпить хороший капучино?
30. У меня есть журналы о моде, но я не думаю, что вам они интересны.

4. Insert the definite article where necessary.

1. ... lady looked astonished.
2. ... wind outside seemed high.
3. It kept ... stormy and snowy weather for ... holiday.
4. ... weather will soon become warm.
5. All ... others had gone away and married. (*E. Caldwell*)
6. Giving me my errands was ... only thing he had ever been in charge of. (*D. Defoe*)
7. When he wants to be nice I think he can be ... nicest person in ... world. (*Th. Dreiser*)
8. ... two of them talked ... cricket solidly for ... fifteen minutes. (*S. Maugham*)
9. ... ends of ... rope were placed in ... stranger's hands. (*J. London*)
10. And saying ... magic word properly is very important too. (*J. K. Rowling*)
11. ... first two carriages were already packed with ... students. (*J. K. Rowling*)
12. ... back of ... house looked over ... Green Park. (*A. Christie*)
13. ... two or three couples were seated at ... other tables. (*S. Maugham*)

14. ... secret of eternal youth is keeping busy. (*J. Collins*)
15. It will be better not to move him until ... police arrive. (*A. Christie*)
16. ... Colonel resumed speaking. (*A. Christie*)
17. ... party began to make ... preparations to leave ... castle at once. (*F. Cooper*)
18. She was found cooking at ... kitchen. (*A. Christie*)
19. She stood straight and handsome by ... fireplace. (*A. Christie*)
20. Right now ... road seemed to be crowded by ... cars. (*A. Conan Doyle*)
21. He wanted to hide ... pearl. (*A. Conan Doyle*)
22. Her cousin was indeed justly said to be ... most beautiful girl in ... England. (*J. Galsworthy*)
23. Indeed he seemed quite happy and full of ... highest spirits. (*O. Wilde*)
24. When we reached ... top of ... hill, ... town appeared below us.
25. ... desert continued as far as ... eye could reach.
26. ... sky had turned light before they stopped talking. (*J. K. Rowling*)

5. Translate into English.

1. В кафе, в которое они вошли, нельзя было курить.
2. Лучшее, что можно сделать в данной ситуации, — начать сначала.
3. Закрой дверь — ветер очень сильный.
4. Небо становилось темнее, и звезды, и Луна становились все ярче.
5. Цветы, которые ты принес, простояли свежими всю прошлую неделю.
6. Все книги в книжном шкафу были по лингвистике.
7. Президент должен будет выступать по телевидению завтра вечером.
8. Облака, над которыми летел самолет, закрывали землю.
9. Он был единственным сыном президента фирмы.
10. Альпинисты доберутся до вершины на следующей неделе.
11. Человек, который шел перед ней, открыл дверь.
12. Улица, по которой мы шли, очень скоро привела нас к дому нашего друга.
13. Книга, которую я читаю, посвящена событиям Второй мировой войны.
14. Он был хозяином единственного в городе гольф-клуба.
15. Компьютер изменил жизнь людей.
16. Человека, который изобрел телефон, нужно было расстрелять.
17. Эрмитаж — один из крупнейших и богатейших музеев мира.
18. Кошка стала домашним животным много веков тому назад.
19. Солнце уже садилось, но компания не собиралась заходить в дом.
20. Новости, которые ты принес, меня обрадовали.
21. Движение в этой части города очень напряженное.
22. Настоятель Кентерберийского собора должен сопровождать короля на этой церемонии.
23. Люди, которые приходили, были старыми друзьями хозяина дома.
24. Профессор отменил лекцию потому, что университет объявил забастовку.

25. Покажи мне фотографии, которые ты сделал во время своего последнего путешествия.
26. Учитель попросил его исправить неправильный ответ на правильный.
27. Выключи телевизор и делай домашнее задание к завтрашнему уроку.
28. Все, кто видели парад, сказали, что это был лучший парад, который они видели.
29. Аудитория будет закрыта, если вам нужны ключи, скажите вахтеру.
30. Он был самым младшим ребенком в семье.

6. Insert the appropriate article with countable nouns where necessary.

1. Both of them were ... men of ... highest position in England. (*J. London*)
2. ... third was ... piece of ... red gold. (*O. Wilde*)
3. When ... morning star shines he gives ... cry of ... joy. (*O. Wilde*)
4. To have been well brought up is ... great drawback nowadays. (*O. Wilde*)
5. He sat down and gave me ... long lecture on ... whole subject. (*O. Wilde*)
6. Our use of ... same word had ... comic effect, so that we were obliged to laugh. (*S. Maugham*)
7. ... two men had not met for ... fifteen years. (*J. Galsworthy*)
8. There was not ... sound except my footsteps on ... road. (*S. Maugham*)
9. But I was not to become ... doctor. (*E. Blyton*)
10. He had begun to think that he ended ... poor man. (*E. Caldwell*)
11. ... men gave ... shout of triumph. (*G. Orwell*)
12. How dare ... grandfather do this to me? (*A. Christie*)
13. On Saturday ... things began to get out of ... hand. (*J. K. Rowling*)
14. ... traveler's tales were pretty boring. (*D. Francis*)
15. ... words seemed to amuse him. (*A. Christie*)
16. You need not go into ... details. (*A. Christie*)
17. ... door and ... window of ... vacant room being open, we looked in. (*Ch. Dickens*)
18. There was ... little nod, and they entered.
19. He hid under ... table so that nobody could see him laugh.
20. He found ... gate padlocked on ... inner side.
21. Deprived of ... wife and ... son, he found solitude intolerable.
22. ... nightingales should sing only for ... lovers.
23. I rely on your keeping ... secret.
24. I would like ... children to have a ... good garden in which to play.
25. She was in ... red dress with ... red gloves in her hand.

7. Insert the appropriate article with uncountable nouns.

1. ... frost turns ... water into ... ice.
2. Nothing could exceed ... grace of his movements, ... charm of his manner. (*O. Wilde*)
3. It is a sad thing to think of, but there is no doubt that ... genius lasts longer than ... beauty. (*O. Wilde*)
4. One should always be in ... love. (*O. Wilde*)

5. ... love is certain to be better than ... wisdom. (*O. Wilde*)
6. Most of ... people invited were no longer his friends. (*K. Kerr*)
7. It's ... people they feel sorry for. (*J. K. Rowling*)
8. It was ... agony to touch a person marked by something so good. (*J. K. Rowling*)
9. But there are twelve pots of ... honey in my cupboard, and they've been calling to me for ... hours. (*A. A. Milne*)
10. But what would ... grammar matter if he really loved her? (*J. Joyce*)
11. He does not like ... violence. (*A. Christie*)
12. ... sight of you always gives me ... pleasure. (*S. Maugham*)
13. Squeezed by ... ice the steamer could not continue her way. (*S. Maugham*)
14. How can you suppose that ... common sense and ... prudence will have any ... effect on Larry? (*S. Maugham*)
15. But then ... vanity began to get the better of me. (*H. Fielding*)
16. Our culture is too obsessed with ... outward appearance, ... age and ... status. (*H. Fielding*)
17. He was plagued by ... constant fear of ... age and ... constant temptation to ... avarice. (*M. West*)
18. I am supposed to be studying ... modern design. (*J. Collins*)
19. Nobody had paid ... very much attention. (*A. Christie*)
20. We think that it happens because of ... money. (*A. Christie*)
21. She gasped and asked for ... air. (*A. Christie*)
22. It made ... little difference to her. (*E. Caldwell*)
23. I felt sick with ... misery.
24. I can be quite sarcastic when I am in ... mood. (*J. D. Salinger*)
25. They seemed to share ... kindness and ... largeness of John Thornton. (*J. London*)
26. In fact, I seem to have been rude just in ... time. (*N. Balchin*)
27. She has grown in ... stature but not in ... wisdom.
28. ... rice grows in ... warm climate.
29. I will keep you under ... guard. (*F. Peretti*)
30. These plants are drooping — they want ... water.
31. He felt ... strange light-headedness, almost ... sense of ... relief. (*A. Hailey*)
32. What ... comfort she had been to him! (*J. Galsworthy*)

8. Translate into English.

1. В суп нужно добавить воды — он слишком густой.
2. Вода в бассейне теплая.
3. Вылей воду — она нам больше не понадобится.
4. Лед превращается в воду при температуре 0 градусов по Цельсию.
5. Кофе выращивают в Африке и Южной Америке.
6. Он почувствовал сильную усталость.
7. Он почувствовал сильную усталость, подобную той, которую он чувствовал после изнурительного рабочего дня.
8. Эта была та усталость, которая вот уже несколько дней не давала ему покоя.

9. Он жаловался на инфляцию и нестабильность экономики.
10. Для того чтобы хорошо говорить по-английски, необходимо учить английскую грамматику.
11. Он изучает право в Московском университете.
12. Воздух наполнился тонким ароматом ночных цветов.
13. Она попросила свежего воздуха — в комнате было очень душно.
14. Я не люблю невоспитанность.
15. Красота спасет мир.
16. Она обладала своеобразной красотой зрелой женщины, хотя ее вряд ли назвали бы хорошенькой.
17. Это была красота, которую он помнил и которой дорожил больше всего.
18. Хорошее воспитание ценится очень высоко.
19. Она забыла страх одиночества.
20. Его охватил тот самый страх, который он испытывал, когда был ребенком, — страх быть пойманным и наказанным.
21. Он почувствовал, что от кофе по его телу разливается приятное тепло.
22. Никогда не давайте советов.
23. Многие гордятся знаниями, приобретенными в нашем университете.
24. Не бери деньги — они приготовлены не для тебя!
25. Многие люди скажут, что они любят деньги.
26. Зарабатывать деньги тяжело и неприятно, зато тратить их — одно удовольствие!
27. На вершине горы лежало много снега.
28. Снег был серый и мокрый — весна была ранняя в этом году.
29. Уголь используется в этой части страны для отопления домов.
30. Тишина царила в комнате.
31. Он первым прервал тишину, царившую в комнате.

9. Insert the appropriate article with such nouns as *school, work, prison, church* etc.

1. To think of going to ... service was ... frightful thing to me. (*D. Defoe*)
2. ... bells in ... tower began ringing, and lots of ... people crowded into ... church. (*J. Galsworthy*)
3. He thought he could go ... home. (*A. A. Milne*)
4. One morning ... Giant was lying awake in ... bed when he heard some lovely music. (*O. Wilde*)
5. ... last year he was always the first to come to ... hospital. (*S. Maugham*)
6. Will they keep me in ... prison?
7. His sister keeps ... house for him.
8. When she went to ... bed that Wednesday night, her mind was contented. (*A. Christie*)
9. When I went to ... school, I used to wear ... school uniform every day.
10. I think after I have finished ... school I may go to ... college or to ... university.

11. My parents saw ... headmaster at ... school yesterday, but, surprisingly, I was not punished for ... broken window.
12. I was not at ... work last week — I was in ... hospital, for I had broken my arm.
13. During ... excursion in ... prison we were shown some cellars where ... most well-known prisoners had been kept.
14. ... school was an old brick building.
15. This is ... school I went to when a child.
16. At ... university we are studying many subjects related to our future profession.
17. Why I am always tired at ... work? Nevertheless one has to go to ... work to earn ... money.
18. This happened at ... last work of mine — I will never forget it!
19. He decided to go to ... college and see some of his friends who were studying there.
20. He is a very religious man — he goes to ... church every Sunday.

10. Insert the appropriate article with proper nouns where necessary.

1. ... Lesters watched ... Lov closely while he stood in ... middle of ... road. (*E. Caldwell*)
2. Worst of all were ... Professor Snape's classes down in ... dungeons. (*J. K. Rowling*)
3. But, ... Larry, one can't live on three thousand a year. (*S. Maugham*)
4. The one which ... Deerslayer now entered was very simply furnished. (*F. Cooper*)
5. We cannot say that this history is carried on quite to ... end of ... life of ... famous Moll Flanders. (*D. Defoe*)
6. If you must live in ... America I can't see any object in living anywhere but in ... New York. (*S. Maugham*)
7. Do you really want to go back to ... North? (*J. Galsworthy*)
8. ... poor little Swallow grew colder and colder... (*O. Wilde*)
9. You look like ... sort of Marry Poppins person who's fallen on hard times. (*H. Fielding*)
10. ... Mr Smith is waiting for you to receive him.
11. He was ... Collins, and possessed all the features that they had been famous for.
12. She was not ... Jane I used to know many years before.

11. Insert the appropriate article paying special attention to the use of the article with such nouns as *day, night, morning, evening, spring, winter, dinner, breakfast* etc.

1. ... day turned out wet.
2. ... days grow short.
3. ... night looked pitch dark.
4. With ... coming winter ... trees grow bare.
5. ... air smelt like ... spring, sweet and nice.

6. In ... winter it turns dark early.
7. My way usually led me, on ... clear days, around ... countryside.
8. ... autumn has come, ... leaves are turning yellow, brown and purple.
9. When ... dusk fell, it got dark and we had to move indoors.
10. She became more beautiful ... day after ... day.
11. And at ... noon ... student opened his window and looked out. (*O. Wilde*)
12. After ... good dinner one can forgive anybody, even one's own relations. (*O. Wilde*)
13. ... first scene after ... lunch was ... love scene. (*J. Collins*)
14. It was possible to foresee that ... coming winter would be ... hard one. (*G. Orwell*)
15. It was ridiculous spending all ... afternoon arranging ... candles in ... dangerous places for ... people to fall over. (*H. Fielding*)
16. When he awoke, ... morning had begun to take ... place of ... night. (*J. Galsworthy*)
17. Tom's prescription was wait till ... next week and remain aloof. (*H. Fielding*)
18. Dad has taken to ring up several times in ... night, just to talk. (*H. Fielding*)
19. I'm to see her alone ... tomorrow evening for ... few minutes. (*O. Henry*)
20. I like to make short walks in ... evening.
21. ... winter of 1942 was exceptionally cold.
22. It was ... clear spring day.
23. He stayed awake from ... dawn till ... dusk.

12. Insert the appropriate article where necessary.

1. It continued ... warm and mild weather for ... fortnight.
2. ... wind rose high and it was almost ... windstorm now.
3. I recon there are ... other things guarding ... stone apart from Fluffy, loads of ... enchantments, probably. (*J. K. Rowling*)
4. ... second bottle to ... left and ... second bottle to ... right are ... twins, though different at ... first sight. (*J. K. Rowling*)
5. So easy it is to make ... woman see ... reason if you only tell her ... truth. (*S. Maugham*)
6. It is better for ... people to keep away from OZ, unless they have ... business with him. (*L. Frank Baum*)
7. There was ... picture of ... two policemen standing at ... spot. (*J. Collins*)
8. Is it possible, in your opinion, for George to have committed ... suicide? (*A. Christie*)
9. You can't be ironic about ... dead people. (*H. Fielding*)
10. Suddenly there was ... light showing through ... ventilator. (*A. Conan Doyle*)
11. For ... moment she couldn't think of ... marriage. (*A. Christie*)
12. After ... great many preliminaries, I began telling her ... whole story. (*D. Defoe*)
13. When they ceased talking they heard ... sounds of ... merry music. (*J. Galsworthy*)

14. I happened to notice that ... Grand Duchess went into that room with ... low-heeled shoes. (*A. Christie*)
15. Joe was found eating ... gooseberries in ... garden. (*A. Wesker*)
16. She gave him ... kiss on ... cheek. (*J. Collins*)
17. You weren't allowed to smoke in ... dorm, but you could do it late, at ... night, when everybody was asleep or out, and nobody could smell ... smoke. (*J. D. Salinger*)
18. She is going to sail for ... Europe at ... noon ... day after tomorrow for ... two year's stay. (*O. Henry*)
19. But I am allowed to meet her with ... cab at ... Grand Central Station ... tomorrow evening at ... 8.30 train. (*O. Henry*)
20. Then ... wood grew thicker and ... sun could only penetrate through ... branches above them.
21. ... first day of ... New Year has been ... day of ... horror. (*H. Fielding*)
22. Please keep ... eye on ... baby while I am in ... garden.
23. Here in ... evening, they studied ... necessary arts from ... books, which they had brought out of ... farmhouse. (*G. Orwell*)
24. ... warming of ... earth's surface might result in ... melting of ... polar ice caps.
25. I provided him with ... and ... medicine, to say nothing of ... food.

13. Insert the appropriate article with nouns followed by attributes where necessary.

1. I know ... place where we can go for lunch.
2. This is ... place which I told you about.
3. ... pet, which can be quite a nuisance at times, can also be a joy to elderly people.
4. Most people don't like ... steak which has been overcooked.
5. I gave ... steak which I overcooked to the dog.
6. I know ... bookstore where you can find the sequel to *Gone with the Wind*.
7. This is ... bookstore I highly recommend you.
8. I want to buy ... *matryoshka* in Russia.
9. Is this ... *matryoshka* that you bought when you were in Russia?
10. ... flowers you gave me were gorgeous.
11. ... thing which annoys me most about a foreign language is ... grammar rules.
12. I really need ... bicycle. Do you know where I could find one?
13. I have never seen ... place more cosy in my life.

14. Insert the appropriate article in these short texts where necessary.

A

What should you do when you meet ... American for ... first time? Some people suggest that you smile and say "Hi!" in ... informal situation or "How do you do?" in ... formal situation. ... others recommend ... firm handshake. Everyone agrees that ... kiss is not appropriate, even on ... cheek. It is common

to make ... small talk when you first meet ... person. You can talk about ... weather, ... recent sporting event, or better yet, ask ... other person ... question about his or her life. In any case, don't remain silent when you meet ... people for ... first time because if you do, ... American might think you are ... snob.

B

If there has ever been ... book written about ... small talk, and how to conduct it, I've never seen it. During ... holiday season is when we need ... book like that most. ... cocktail party or ... dinner party can be ... bore if people don't know how to small talk.

"How have you been?" isn't good enough. It leads inevitably to "Fine. And yourself?"

... person standing in front of you with ... glass in his hand has hit ... ball back in your court and you are right where you started: in ... conversational abyss. You have to begin again.

... worst thing that can happen at ... stand-up or ... sit-down party is to get stuck with someone who does not want to talk to you and to whom you have no interest in talking. Until someone comes and interrupts your tortured conversation, you have nothing to do but continue with ... idiotic pleasantries.

One of ... few ways to escape, when you are trapped one-on-one with someone at ... party, is to say either, "Can I get you ... drink?" or "I think I'll freshen this ... little." You then disappear and hope that, before you return, ... person finds someone else to bore. This works only from ... man's point of view. ... woman can hardly break away by asking ... man, "Can I get you another drink?" It is one of ... unfair things ... women have to bear in ... life.

One of ... reasons ... food is important at ... party is not for its nutritional value, but because it's ... source of ... small talk. If ... food is dull, ... talk is often dull too.

15. Insert the appropriate article where necessary.

1. He studies ... Chinese history at ... college.
2. Before ... people invented ... wheel, they could not transport heavy loads easily.
3. I won't let you leave in such ... stormy weather.
4. What ... wonderful journey, I'm happy I've joined you.
5. Not ... word was said at ... dinner about ... accident that had happened in ... morning.
6. Last year when I was at ... school I never took ... interest in ... ancient art. Now any kind of ... information in this field is very interesting to me.
7. Yesterday I came from ... work nearly exhausted and went to ... bed immediately.
8. ... nature is usually wrong. (*James McNeill Whistler*)
9. Without ... music, ... life would be ... mistake. (*Nietzsche*)
10. ... diplomat is ... person who can tell you to go to hell in such ... way that you actually look forward to ... trip. (*Caskie Stinnett*)

11. ... dog is ... only thing on ... earth that loves you more than you love yourself. (*Josh Billings*)
12. ... Americans like ... fat books but ... thin women. (*Russel Baker*)
13. ... optimist is ... person who thinks ... future is uncertain.
14. ... diplomacy is ... art of saying “nice doggie!” until you can find ... stone. (*Wynn Catlin*)
15. California is ... great place if you happen to be ... orange. (*F. Allen*)

16. Say what article is used with the following proper names, if any.

United States	North America	Hague
Urals	Thames	Everest
Antarctica	South of Russia	Prado
North Pole	southern Russia	Straits of Gibraltar
Hawaiian Islands	Bay of Bengal	Bahamas
Nevsky Prospect	Harvard Law Library	Gulf of Mexico
Niagara Falls	Oxford University	Ivory Coast
Mars	Victoria Lake	Madagascar
Sahara	Netherlands	Lake Ladoga
Strand	Crimea	Equator
Louvre	High Street	North Sea
Rhine	Great Lakes	Mediterranean
Earth	Erie Canal	
Jazz Age	University of Texas	